

THRIVE CHARTER SCHOOL SOCIETY
MINUTES

Type of Meeting:	Board	Date:	04.28.2026	Initials:	Chair	MH
Approved:	YES	Recorded By:	M. Hladun	MH	Secretary	JM

April 28, 2026, 1:00 p.m.

Board Members Present at Call to Order:

M. Hladun
VICE-CHAIR

J. Smith
EXECUTIVE DIRECTOR

C. Burrows
BOARD SECRETARY AND
TREASURER

J. Priestner
CHAIR

D. Wilson
DIRECTOR

Board Members Joining the Meeting Remotely:

J. Priestner attended by video conference

Administration Present at Call to Order:

D. Lindquist
SUPERINTENDENT

J. Milliken
SECRETARY TREASURER

D. Rankin-Anderson
PRINCIPAL

Not Present at Call to Order:

Welcome

This Board Meeting's primary focus is to report on school operations, table documents and decisions requiring board approval, student registration updates, and year-to-date financial status reporting for Thrive Elementary.

1. Call to Order

Vice-Chair M. Hladun called the meeting to order at 1:00 p.m.

Statement of Territorial Acknowledgment

The Board of Directors of the Thrive Charter School Society respectfully acknowledges that the land on which we meet is Treaty 6 territory, a traditional home, gathering place, and travelling route for diverse Indigenous Peoples, including Cree, Saulteaux, Blackfoot, Nakota, and Sioux, as well as the homeland of the Métis Nation. We recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples of this land.

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2. Approval of Agenda

<i>Motion 2026-04-28-01</i>	<p><i>Carried that the agenda for the Board Meeting of April 28, 2026, be adopted as presented.</i></p> <p><i>Moved: J. Smith</i> <i>Seconded: C. Burrows</i> <i>Carried</i></p>
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3. Approval of January 27, 2026, Board Meeting Minutes

<i>Motion 2026-04-28-02</i>	<p><i>Carried that the Board Meeting Minutes for January 27, 2026, be adopted as presented.</i></p> <p><i>Moved: J. Smith</i> <i>Seconded: D. Wilson</i> <i>Carried</i></p>
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4. School Operations Update

<i>Report 2026-04-28-01</i>	<p><i>Vice Chair provided the following Operations Update Report</i></p> <p>1. Current September 2026 student registrations:</p> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Grade</th> <th>Registered</th> <th>Capacity</th> <th>Waitlist</th> </tr> </thead> <tbody> <tr><td>Kinder</td><td>24</td><td>24</td><td>7</td></tr> <tr><td>1</td><td>26</td><td>30</td><td>4</td></tr> <tr><td>2</td><td>30</td><td>30</td><td>3</td></tr> <tr><td>3</td><td>30</td><td>30</td><td>4</td></tr> <tr><td>4</td><td>31</td><td>30</td><td>4</td></tr> <tr><td>5</td><td>24</td><td>30</td><td>0</td></tr> <tr><td>6</td><td>23</td><td>30</td><td>0</td></tr> <tr><td>Total</td><td>189</td><td>204</td><td>22</td></tr> </tbody> </table> <p>2. Staffing</p> <p>a. EE 26204 – (probationary) on health leave since the end of March. EE 26370 has been placed on</p>	Grade	Registered	Capacity	Waitlist	Kinder	24	24	7	1	26	30	4	2	30	30	3	3	30	30	4	4	31	30	4	5	24	30	0	6	23	30	0	Total	189	204	22
Grade	Registered	Capacity	Waitlist																																		
Kinder	24	24	7																																		
1	26	30	4																																		
2	30	30	3																																		
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	<p>a term contract to cover. We received notice from EE 26204 that they won't be returning until sometime in early June. We have EE 26370 available and under contract until the end of June so with the anticipated "return to work restrictions" that will likely accompany EE 26204 return, the position will be covered until end of the school year.</p> <p>b. EE 23346 - (Full-time) on unsupported medical leave since November and we have a doctor's note on their ability to return to work with restricted duties. Restrictions don't allow for them to perform the required duties for the role. End of June is when they are expected to lift, at which point we will have them return to Thrive. Dean Lindquist will have a check-in at the end of May to get an update on their status.</p> <p>3. Thrive 2 Campus - AB Education Capital Planning and Infrastructure has advised that current option surplus schools - Montrose (preferred), Mount Royal, and Lawton are currently undertaking facility condition assessments which should be completed by mid-May, at which time we will be advised of next steps. They have provided written acknowledgement that our preferred site is Montrose.</p> <p>4. Werklund Institute - They have requested Thrive to be the first school in Canada to pilot the MARCo Mental Health Support Robot initiative. We will be meeting with them later in May to discuss the pilot and the potential participation in a major research study being done by Werklund and the University of Calgary on mental health in Alberta classrooms.</p> <p>5. Superintendent Update – Dean Lindquist has advised that his last day as Superintendent of Thrive will be on August 31, 2027. We will focus on recruitment efforts starting at the end of 2026.</p> <p>a. New regulations coming from the passing of Bill 25 will require school authorities to submit new contracts to the Minister for approval with a 60-day window. This means that we</p>
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	<p>will want to have the contract over to the minister's office no later than the end of May next year for their process timeline and for us to have confidence we will have the new person in place prior to the start of the school year in 2027. Another change in regulations to note is that schools requesting their 15-year charter extension, currently, will be granted permanency, with just an evaluation at 15 years and no formal request required for an additional term.</p> <p>2. POPA – Compliance to Commissioner Recommendations</p> <p>a. As a result of the PowerSchool data breach last year and resulting privacy investigations by Alberta's privacy commissioner, there are several requirements that public bodies must comply with. The requirements are a significant amount of work that involve deadline submissions to the Office of the Privacy Commissioner between now and October. This includes:</p> <ul style="list-style-type: none"> i. April 20 – confirmation that we have all remote access of student data disabled within our PowerSchool SIS – this is complete ii. June 11 – Privacy Management Program framework in place iii. June 30 – Policies and Procedures for Vendor Management and Oversight (POPA compliance) and Data Breach Notification and Reporting iv. October 30 – Standard contract language for service providers that collect, assess, use disclose or manage personal information on behalf of Thrive – this would be our software vendors
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	and services that involve the handling of student personal information data.
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5. Board Approvals:

<p><i>Motion 2026-04-28-01</i></p>	<p>1. Formal appointment of Privacy Officer position for Thrive Charter School Society: In compliance of, POPA, all public bodies must have a formally appointed Privacy Officer. M. Hladun made motion to assign this position to himself for our society.</p> <p><i>Carried that Michael Hladun is approved to assume the position as Privacy Officer for the Thrive Charter School Society.</i></p> <p><i>Moved: M. Hladun</i> <i>Seconded: C. Burrows</i> <i>Carried</i></p>
<p><i>Motion 2026-04-28-02</i></p>	<p>2. Policy #308 Professional Learning and Professional Development: In alignment with other school authority standards, we are now putting a policy in place to define the different levels of financial support the society will offer to staff, teachers and leaders in their quest to upgrade education. The policy identifies what's will be eligible and the supporting Admin Procedure will outline amounts covered: Graduate levels Master's/Doctorate/Leadership Certificates are 100%, Other graduate or leadership programs are at 50% - all to be submitted for approval, contingent on passing and also maintaining employment with Thrive Charter School Society for 2 years post completion.</p> <p><i>Carried that Policy #308 Professional Learning and Professional Development be adopted by the Thrive Charter School Society.</i></p> <p><i>Moved: D. Wilson</i> <i>Seconded: J. Smith</i> <i>Carried</i></p>

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<i>Motion 2026-04-28-03</i>	<p>3. Policy #210 Safe Caring and Welcoming School – Crisis Management Plan addendum:</p> <p>In response to the Tumbler Ridge BC school shooting event, AB Education requested authorities to ensure they have a complete, current and accessible Crisis Management Plan to ensure our school is well informed and equipped to best manage a crisis. We have drafted a Crisis Management Plan for Thrive that will be distributed to staff and available to parents of our students (posted on our website). Board approval of this plan is required to activate it with in school admin procedures.</p> <p><i>Carried that Policy #210 Safe Caring and Welcoming School – Crisis Management Plan Addendum be adopted by the Thrive Charter School Society.</i></p> <p><i>Moved: J. Priestner</i> <i>Seconded: J. Smith</i> <i>Carried</i></p>
<i>Motion 2026-04-28-04</i>	<p>4. 2026-2027 School Calendar:</p> <p>The 2026-2027 School Year Calendar has been developed and requires board approval to submit and publish on our website. The calendar includes 194 days of operation and 181 days of student instruction. We again this year will be running full day Thrive Time student programming for 3 of the 7 scheduled PD days.</p> <p><i>Carried that the proposed school calendar for the 2026-2027 school year is accepted as presented</i></p> <p><i>Moved: M. Hladun</i> <i>Seconded: D. Wilson</i> <i>Carried</i></p>

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6. Financial Update

<i>Report 2026-04-28-01</i>	<p><i>Secretary Treasurer reported the YTD March 31, 2026, budget status.</i></p> <p>December 2025 update for 2025-26 school year reported projected operating costs of \$4.249 million of which \$1.293 million is funded by the foundation. As of March 31, projected operating costs are \$4.334 million of which \$1.280 million is funded by the foundation. Of the \$1.280 million, \$43,500 is from external donations and \$1.237 million is from Go Auto.</p>
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7. Upcoming Key Dates:

<i>Agenda 2026-04-28-07</i>	<ol style="list-style-type: none"> 1. May 28 – require Board Meeting this week for approval/submission of 2026-2027 Budget and Annual Education Plan 2. June 1 – require Board Meeting this week for Ab. Education Evaluation team to present Evaluation Report to board members 3. June 25 – last day of school and family BBQ at Thrive
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8. New Business

<i>Agenda 2026-04-28-08</i>	<i>No New Business was tabled.</i>
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9. Meeting Called to Close

Moved: J. Smith

Seconded: C. Burrows

Carried

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10. Adjournment *M. Hladun adjourned the meeting at 2:15 pm. Next meeting to be scheduled*